



## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC**

**May 21, 2020**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Approval of Minutes of previous meeting of April 16, 2020**
- 5. Public Comment**
- 6. Education Agenda**
  - A-1 Approval of Homebound Instruction for Students
  - A-2 Approval to adopt and approve Determinations from Student Hearings
  - A-3 Approval to contract with Dr. LaWanda Burke to provide professional services for Special Education as relates to psychological evaluations
  - A-4 Approval to contract with Diane Cartwright to provide professional services for Special Education as relates to speech and language services
  - A-5 Approval of Settlement Agreement and Release for Student #77116
  - A-6 Approval of Settlement Agreement and Release for Student #1003467
  - A-7 Approval of Settlement Agreement and Release for Student #1005265 A-
  - 8 Approval of Settlement Agreement and Release for Student #1005324

A-9 Approval for ISTLs to provide services and for them to be paid for their services

A-10 Approval for the public review of the School Improvement Plan

**7. Personnel Agenda**

B-1 Approval of retirement, termination, leaves of absence, and return from leave of absence, reassignment, grant-funded programs, and 6<sup>th</sup> period class list

B-2 Tuition Reimbursement for the 2019-2020 school year.

B-3 Approval of contract with Interim Superintendent – Per Diem

**8. Business Agenda**

C-1 Reports of the tax collectors: \$163,367.63

C-2 Approval of the Treasurer's Report/Budget Report

C-3 General Fund Budget: \$3,033,161.15. Approval of payrolls

General Fund Budget: \$7,131,082.67. Approval of list of payments

C-4 Approval of the Delaware County Intermediate Unit's Board of Directors Members for the 2020-23 Term

C-5 Approval of the Delaware County Community College's 2020-21 Budget

C-6 Approval of the Chester Upland School District's 2020-21 Proposed Budget

C-7 Approval to revise the academic calendar for the end of the 2019-2020 school year

C-8 Approval to engage Vincent D. Quinn & Assoc., Inc. to provide appraisal/consulting services

C-9 Approval of the Food Service Cost Reimbursable Contract

**9. Other Business**

**10. Adjournment**

**Chester Upland School District**  
**RECEIVER’S MEETING WITH THE PUBLIC**

**April 16, 2020**

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**EDUCATION AGENDA**

**A-1 Approval of Homebound Instruction for Students**

<b><u>Student #</u></b>	<b><u>School</u></b>	<b><u>Effective</u></b>
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None

**A-2 Approval to adopt and approve Determinations from Student Hearings**

<b><u>Student #</u></b>	<b><u>Date of Hearing</u></b>
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None

**A-3 Approval to contract with Dr. LaWanda Burke to provide professional services for Special Education as relates to psychological evaluations**

RESOLVED, that the Receiver, acting as the Board of School Directors enter into a contractual agreement with Dr. LaWanda Burke to; evaluate early intervention students both on and off site, coordinate the psychological testing and other related service pertaining to evaluations, attend transitional IEP meeting, and provide transitional supports to school administrators, teachers and parents. This contact shall begin July 6, 2020 and end on August 31, 2020. The cost for each evaluation is \$1,000 for initial evaluations and \$575 for all records reviews per student and the cost should not exceed \$40,000.

**Payable From:** General Fund Budget

**Cost:** Not to Exceed \$40,000

**Executive Sponsor:** Mark McIntyre

**A-4 Approval to contract with Diane Cartwright to provide professional services for Special Education as relates to speech and language services**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval for Diane Cartwright to participate in evaluation and screening services to students transitioning from early intervention speech and language services to school aged speech and language services. This contact shall begin July 6, 2020 and end on August 31, 2020. The cost shall be the teacher contracted 10% of Mrs. Cartwright's current salary.

**Payable From:** General Fund Budget

**Cost:** Not to Exceed \$10,000

**Executive Sponsor:** Mark McIntyre

**A-5 Approval of Settlement Agreement and Release for Student #77116**

RESOLVE, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 77116 for a Compensatory Education Fund in the amount of Twenty-Seven Thousand Five Hundred Dollars (\$27,500), to be utilized and disbursed through The Plan of PA, expiring when student turns 21 years of age: 9/30/2024 and attorney's fees in the amount of Six Thousand Five Hundred dollars (\$6,500).

**Payable From:** General Fund Budget

**Cost:** \$ 34,000.00

**Executive Sponsor:** Mark McIntyre

**A-6 Approval of Settlement Agreement and Release for Student #1003467**

RESOLVE, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 1003467 for a Compensatory Education Fund in the amount of Fifteen Thousand Dollars \$15,000, to be utilized and disbursed through The Plan of PA, expiring within five years from the date of execution of the Settlement Agreement and Release and attorney's fees in the amount of Three Thousand Five Hundred dollars (\$3,500).

**Payable From:** General Fund Budget

**Cost:** \$ 18,500.00

**Executive Sponsor:** Mark McIntyre

**A-7 Approval of Settlement Agreement and Release for Student #1005265**

RESOLVE, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 1005265 for a Compensatory Education Fund in the amount of Eight Thousand Five Hundred dollars (\$8,500), to be utilized and disbursed through The Plan of PA, expiring within five years from the date of execution of the Settlement Agreement and Release and attorney's fees in the amount of Three Thousand Five Hundred dollars (\$3,500).

**Payable From:** General Fund Budget

**Cost:** \$ 12,000.00

**Executive Sponsor:** Mark McIntyre

**A-8 Approval of Settlement Agreement and Release for Student #1005324**

RESOLVE, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 1005324 for a Compensatory Education Fund in the amount of Eight Thousand Five Hundred dollars (\$8,500), to be utilized and disbursed through The Plan of PA, expiring within five years from the date of execution of the Settlement Agreement and Release and attorney's fees in the amount of Four Thousand dollars (\$4,000).

**Payable From:** General Fund Budget

**Cost:** \$ 12,500.00

**Executive Sponsor:** Mark McIntyre

**A-9 Approval for ISTLs to provide services and for them to be paid for their services**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District's Instructional Support Teacher Leaders to provide consultation services focused on designing curriculum aligned to Pennsylvania Core Standards.

FUTHER RESOLVED that the Chester Upland School District's Instructional Support Teacher Leaders will provide professional services during the months of July and August, valued at their contractual rate if more than 18 days, or at \$25/hour if less than 18 days, not to exceed a total value of \$55,000. Up to 8 Instructional Support Teacher Leaders will support the district's curriculum team, inclusive of the instructional leadership team of the district, in the update and refinement of the Literacy, Mathematics, and Science curricula and professional development scripts aligned to the instructional initiatives of the CUSD.

**Payable From:** Title II and Ready to Learn Grant

**Cost:** Not to Exceed \$55,000

**Executive Sponsor:** Jala Olds-Pearson and Nikki Monroe-Hines

**A-10 Approval for the public review of the School Improvement Plan**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the public review of the School Improvement Plan draft for schools designated as CSI (Comprehensive Support and Intervention) from the Pennsylvania Department of Education: Toby Farms, Chester High School, STEM High School.

**Executive Sponsor:** Jala Olds-Pearson

**PERSONNEL AGENDA**

**B-1 Approval of retirements, termination, leaves of absence, and return from leave of absence, reassignment, grant-funded programs, and 6<sup>th</sup> period class list**

RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Riley, Marie	Teacher CUSA	6/30/2020
Sciarra, Susan	Teacher Stetser	6/30/2020

FURTHER RESOLVED, that the following **termination** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Lee, Stafford	Custodian STEM	4/21/2020

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Richardson, Jossette	School Safety Officer Chester High	5/4/2020- 6/30/202 FMLA
Vicks, Shakeerah	School Safety Officer Chester High	4/30/2020 – 6/25/2020 FMLA

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Ishmail, Rasheedah	Truancy Officer Chester High	5/5/2020



FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>To Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Date</u></b>
Greene, Lavada	Interim Principal Stetser 12 months	Principal Stetser 12 months	\$102,500	5/13/2020

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded Programs** during the 2019-2020 school year as listed below:

**Stetser Daddy and Me Dance**

February 12, 2020

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Burton, Dietra	Coordinator	40./hr
Robinson, Phyllis	Teacher	32./hr
Sammons, Paula	Teacher	32./hr
Goodwin, Maureen	Teacher	32./hr
Sciarra, Susan	Teacher	32./hr
Iovannoni, Ashley	Teacher	32./hr
Bell, Markeisha	Teacher	32./hr
Zamonski, Georgine	Teacher	32./hr
Wilkins, Andre	Climate Manager	25./hr
Francis, Jennifer	Teacher	32./hr
Johnson, Jeffrey	Teacher	32./hr
Pickett, LaFenus	Teacher	32./hr
Snipes, Dwayne	Teacher	32./hr
Walker, Tammy	Teacher	32./hr
Hughes, Karla	Teacher Assistant	15./hr
Harris, Champagne	Teacher Assistant	15./hr
Morgan, Robin	Teacher Assistant	15./hr

FURTHER RESOLVED, that the following 6th Period Class List be approved during the 2019-2020 school year as listed below:

**STEM****February 21, 2020 – March 13, 2020**

<b>Teacher</b>	<b>Note</b>
Adore-Ross, A.	
Alston, N.	
Boylan, K.*	Return from Maternity 3.2.2020
Burney, H.	
Campbell, R.	
Cosfol, P.	
Darbouze, M*	
DuBois, J.	
Greenberg, S.	
Inzinna, D.	
Johnson, Da	
Kurman, J.	
Labrum, J.	
Lovitz, S.	
Matteo, C.	
Memon, M.	
Merto, C.	
Narehood, J.*	FMLA
Olsen, L.	
Osborn, J.	
Paquette, R.	
Paulick, M.	
Payne, Y.	
Pierre, G.	
Rios, M.	
Schoppet, L.	
Shaffer, E.	
Smith, Al.	
Staples, K.	
Thomson, R.	
Wright, Br.	
Zajac, M.	

**B-2 Tuition Reimbursement for the 2019-2020 school year.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2019-2020 school year.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
McDougal, La'Keidra	6	6	\$2425	\$2250
Greene, Lavada	6	6	\$3882	\$3882
Robinson, Kinya	3	3	\$1851	\$1851
Worsley, Natalie	6	6	\$3570	\$3570

**Executive Sponsor:** Kinya Robinson

**B-3 Approval of contract with Interim Superintendent - Per Diem**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of a per diem contract with Dr. Jala Olds-Pearson to act as the Interim Superintendent effective May 25, 2020. Cost not to exceed daily rate of \$118.46.

**Payable From:** General Budget Fund  
**Cost:** Not to exceed daily rate of \$118.46  
**Executive Sponsor:** Kinya Robinson

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$163,367.63**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period April 1, 2020 through April 30, 2020 in the amount of \$163,367.63 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Sharon Brokenbough

**C-2 Approval of the Treasurer’s Report/Budget Report**

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended April 30, 2020 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Sharon Brokenbough

**C-3 General Fund Budget: \$3,033,161.15. Approval of payrolls**

RESOLVED, that the payrolls dated in April, 2020 of the various accounts totaling for all accounts and funds the grand sum of \$3,033,161.15, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$7,131,082.67. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$ \$7,131,082.67, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund	\$6,967,335.83
Food Services Account	46,767.17
Capital Project Fund Account	116,979.67
 Total Disbursements	 \$7,131,082.67

**Payable From:** General Fund Budget  
**Executive Sponsor:** Sharon Brokenbough

**C-4 Approval of the Delaware County Intermediate Unit’s Board of Directors Members for the 2020-23 Term**

RESOLVED that the Receiver, acting as the Board of School Directors, approves the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

*For the term July 1, 2020 to June 30, 2023*

Garnet Valley -	Tracy Karwoski
Haverford -	Susan Mingey
Marple Newtown -	Barbara S. Harvey
Springfield -	Margaret Rovinski
William Penn -	Joana Hopkins

**Executive Sponsor:** Shelley Chapman

**C-5 Approval of the Delaware County Community College’s 2020-21 Budget**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the budget of the Delaware County Community College for the fiscal year July 1, 2020 to June 20, 2021. The budget total for DCCC is \$93,302,788

**Executive Sponsor:** Shelley Chapman

**C-6 Approval of the Chester Upland School District’s 2020-21 Proposed Budget**

BE IT RESOLVED, that the Receiver, acting as the Board of School Directors, adopts the following resolutions that pertain to the approval of the 2020-21 Proposed Final Budget submitted by the District’s administration:

RESOLVED, a Proposed Final Budget for the 2020-21 school year has been prepared by the District’s administration and submitted to the Receiver for the Chester Upland School District for his consideration, and;

WHEREAS, the Receiver has reviewed and fully considered said Proposed Final Budget; and

WHEREAS, although the Public School Code requires that the Receiver approve a Proposed Final Budget before he can adopt a Final Budget, such approval does not limit the consideration of further changes prior to adoption of the Final Budget;

NOW, THEREFORE, pursuant to Section 67 of the Public School Code, the Receiver of the Chester Upland School district, Chester, Delaware County, Pennsylvania, hereby approves and adopts the Proposed Final Budget as follows:

1. The Proposed Final Budget for the 2020-21 school year is in the amount of \$136,947,761 in revenues and \$138,843,044 for appropriation of a tentative basis, and includes an up to 4.1 percent increase in local real estate millage rates (up to the Act 1 index).
2. The Proposed Final Budget will be made available for public inspection to all persons who may have an interest therein, at least twenty (20) days prior to the final adoption of said budget by the Receiver.
3. The Final Budget for the 2020-21 school year will be acted upon by June 25, 2020.
4. Public notice of said Final Budget will be given at least ten (10) days before the final adoption.

**Executive Sponsor:** Sharon Brokenbough

**C-7 Approval to revise the academic calendar for the end of the 2019-2020 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to revise the academic calendar for the end of the 2019-2020 school year, with June 5, 2020 as the last day for all students and June 8-12, 2020 as professional development days for teachers and staff.

**Executive Sponsor:** Juan Baughn

**C-8 Approval to engage Vincent D. Quinn & Assoc., Inc. to provide appraisal/consulting services**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval to engage Vincent D. Quinn & Assoc., Inc. to provide appraisal/consulting services to Chester Upland School District for 301 W. 15<sup>th</sup> Street and Parking Lot (NWC West 15<sup>th</sup> St. & Shaw Terrace), Chester, PA and 1 Medical Center Blvd., Upland, PA for tax purposes.

**Payable From:** General Fund Budget

**Cost:** \$300/hr.

**Executive Sponsor:** Juan Baughn

**C-9 Approval of the Food Service Cost Reimbursable Contract**

BE IT RESOLVED, that the Food Service Cost Reimbursable Contract with Chartwells for the 2020-2021 School year is hereby approved, subject to approval by the Solicitor and Receiver, Acting as the Board of Directors.

**Payable From:** General Fund Budget

**Cost:** \$1,742,649.22

**Executive Sponsor:** Shelley Chapman